

Notice on personal data processing for regulatory compliance purposes
(processing under the Population Registration Act of 24 September 2010)

IDENTITY
OF THE
CONTROLLER

The Controllers are

1. The Minister of Digital Affairs, with their office in Warsaw (00-060) at ul. Królewska 27, in charge of maintaining and developing the PESEL/Personal Identification Number register
2. The Minister of the Interior and Administration, with their office in Warsaw (02-591) at ul. Stefana Batorego 5, in charge of developing a consistent policy related to compliance with the Act
3. The Mayor of Warsaw, with their office in Warsaw (00-950) at Pl. Bankowy 3/5, in charge of the personal data processed in printed documents and other records maintained by the relevant population registration authority.

CONTACT DETAILS
OF THE
CONTROLLER

The Minister of Digital Affairs, as the Controller, can be contacted by email to iod@mc.gov.pl, by a contact form available at <https://www.gov.pl/cyfryzacja/kontakt>, or by letter to the Controller's office, i.e. ul. Królewska 27, 00-060 Warszawa.

The Minister of the Interior and Administration, as the Controller, can be contacted by letter to the Controller's office, i.e. ul. Stefana Batorego 5, 02-591 Warszawa.

The Mayor of Warsaw, as the Controller, can be contacted by letter to the Controller's office, i.e. pl. Bankowy 3/5, 00-950 Warszawa.

CONTACT DETAILS
OF THE DATA
PROTECTION
OFFICER

The Minister of Digital Affairs, as the Controller, appointed Ms Joanna Pisarczyk-Jagielska the Data Protection Officer (DPO). You can contact the DPO by email to iod@mc.gov.pl or by letter to the Controller's office, i.e. ul. Królewska 27, 00-060 Warszawa. The DPO may be contacted for any matters related to personal data processing and any associated rights you might have in relation thereto.

The Minister of the Interior and Administration, as the Controller, appointed Ms Beata Konieczna-Drzewiecka the Data Protection Officer (DPO). You can contact the DPO by email to iod@mswia.gov.pl or by letter to the Controller's office, i.e. ul. Stefana Batorego 5, 02-591 Warszawa.

The Mayor of Warsaw, as the Controller, appointed Ms Katarzyna Kretkiewicz the Data Protection Officer (DPO). You can contact the DPO by email to iod@um.warszawa.pl or by letter to the Controller's office, i.e. pl. Bankowy 3/5, 00-950 Warszawa.

The Data Protection Officer may be contacted for any matters related to personal data processing and any associated rights you might have in relation thereto.

PURPOSE
AND LEGAL BASIS
OF DATA
PROCESSING

Your data will be processed by the Mayor of Warsaw to

- register it as you
 - have your PESEL number assigned or changed,
 - have your marital status, or first or last name, changed, or you die
 - have your nationality changed,
 - have your new ID or passport issued,
 - have your travel documents for foreigners changed,
- register your residence by
 - registering your permanent or temporary residence,
 - de-registering your permanent or temporary residence,
 - reporting your trips to any other country and back to Poland
- provide you with a certificate confirming your personal data recorded in the PESEL register,
- rectify any inconsistencies in your data.

Your data will be processed under the Population Registration Act

DATA
RECIPIENTS

Your data may be disclosed under the Population Registration Act to

- public administration bodies
 - courts and public prosecution services
 - the Police and Border Guard
 - the Parliament Guard
 - the Prison Service
 - the Military Counterintelligence Service
 - the Military Intelligence Service
 - the National Revenue Administration
 - the Internal Supervision Inspector
 - the Military Gendarmerie
 - the Internal Security Agency
 - the Foreign Intelligence Agency
 - the State Protection Service
 - the Central Anticorruption Bureau
 - the Head of the National Centre of Criminal Information
 - election services and the municipal police
 - court enforcement officers – to the extent necessary for the enforcement proceedings
 - state and local-government organisational units, and other entities – to the extent necessary for the achievement of public goals as per relevant laws
 - the Polish Red Cross – to the extent the data relates to missing persons, other individuals and organisations, if they can demonstrate legitimate legal or factual interest, provided that the data subjects, organisational units, for research, statistical, or opinion polling purposes, if, after being used, such data are processed so that it is impossible to identify the data subjects,
 - entities responsible for the electronic identification system, and entities that issue means of electronic identification within the electronic identification system under the Trust and Electronic Identification Services Act of 5 September 2016 for the purposes of issuing means of electronic identification.
- Other recipients of your data processed by the Mayor of Warsaw are
- ARAM Software Sp. z o.o. to the extent necessary for SELWIN system maintenance
 - parties to, and participants in, administrative proceedings for residence registration matters
 - MSWiA's Document Personalisation Centre, to the extent necessary for sharing your data.

<p>DATA RETENTION PERIOD</p>	<p>Data in the PESEL register are retained indefinitely.</p> <p>Your personal data shall be retained by the Mayor of Warsaw for the time necessary to process your matter, i.e. to accomplish the purpose(s) described in the Population Registration Act, and subsequently for the time and to the extent required by the applicable law, and in particular for archiving purposes in the public interest, or research, historical or statistical purposes.</p> <ul style="list-style-type: none"> • population registration – 50 years • residence registration – 10 years • updating population registration data – 5 years • sharing data from, and issuing certificates based on, population registration or issued ID records – 5 years
<p>RIGHTS OF DATA SUBJECTS</p>	<p>You have the right to access your data, and to request that your data, or the data of other persons over whom you have legal custody, such as your children, be rectified</p>
<p>RIGHT TO LODGE A COMPLAINT WITH A SUPERVISORY AUTHORITY</p>	<p>In addition, you have the right to lodge a complaint to the supervisory authority responsible for the protection of personal data in the Member State of your normal residence, work, or any alleged violation.</p>
<p>SOURCE OF PERSONAL DATA</p>	<p>Your data are registered with the PESEL register by the following bodies</p> <ul style="list-style-type: none"> <input type="checkbox"/> head of the Civil Registrar's Office who prepares your birth, marriage or death certificate, or amends any of these, or issues a decision on changing your first or last name <input type="checkbox"/> municipal body that registers your residence <input type="checkbox"/> municipal body that issues or revokes your ID card <input type="checkbox"/> Province Governor or Polish consul who issues or revokes your passport <input type="checkbox"/> Province Governor or Minister for internal affairs who changes your status as a Polish national
<p>VOLUNTARY OR REQUIRED DATA PROVISION</p>	<p>You are required to provide your personal data under the Population Registration Act of 24 September 2010</p> <p>Foreign nationals who are not citizens of any EU Member State, EFTA member state that is party to the European Economic Area agreement, or the Swiss Confederation, who fails to meet their residence registration obligations, is subject to a fine.</p>